



EaseInternZ - An Intern Stump Product



# **HR Management and Practice**

This program designed to bridge the gap between academic learning and real-world application by offering participants hands-on training and exposure to the industry's practices, technologies, and challenges.

Domain: Management

Duration: 6 Months

Mode:

Online/In-Campus

**Our Accreditions and Recognitions** 













### About Intern Stump

Intern Stump was announced on 26th June, 2021 and launched on 8th July, 2021 on a mission to make education more accessible, engaging, and effective for everyone. We believe that learning should be a lifelong journey, and that everyone has the potential to succeed. At Intern Stump, We believe that everyone should have access to high-quality skill based education, regardless of their domain background or circumstances. That's why we offer a wide range of online trainings and programs for learners in all skill levels. Intern Stump provides high-quality learning resources that inspire, engage, and enable individuals to achieve their learning goals. We strive to create an inclusive and supportive learning environment where every student can thrive. Intern Stump offers a wide range of courses across various Domains, catering to the diverse interests and needs of our learners, we have come a long way in our journey to make education more engaging, accessible, and effective.

### **Intern Stump Products**

Intern Stump offers EaseInternZ for live project training, SkillNex Data for analytics skills, FinTrack Skills for financial expertise, and Orate Nexus for communication and leadership development. These products provide focused upskilling in their respective areas to enhance career growth.









#### **About EaseInternZ**

Welcome to EaseInternZ, your gateway to practical learning and real-world experience. As a proud product of Intern Stump, we are dedicated to transforming the way individuals gain skills and knowledge in today's competitive job market. Our platform is designed to bridge the gap between theoretical knowledge and practical application by offering training programs enriched with live projects and hands-on work experience.





### EaseInternZ Programs

EaseInternZ is committed to empowering professionals with the knowledge and practical expertise needed to excel in today's fast-paced and competitive job market. We offer a comprehensive range of upskilling programs designed to enhance your skills across various financial and analytical domains. Our programs are complemented by hands-on Live Work Experience, ensuring that learners gain real-world knowledge that can be immediately applied in their careers. By combining theoretical learning with practical application, we equip you with the confidence and competencies required to stand out and advance in your career, making you an invaluable asset to organization.

# **Product Stages**



#### **Domain Training**

Get Subject or Domain training by the Subject Matter Experts



#### **Live Work Experience**

Gain hands-on experience through real-world projects.



#### **Interview Training**

Interview preparation will be taken care by corporate HRs



#### **Assessment**

An Exclusive 8C assessment will be conducted by SMEs

# **Product Progress**



**Certified Learners** 



**Active Learners** 



**Available Programs** 



**Partnered Colleges** 



Recognitions



**Average Rating** 

## **HR Management & Practice**

Human Resource Management (HRM) program equips students and professionals with the skills and knowledge needed to manage an organization's human resources effectively. This program covers a range of topics essential for understanding and managing the workforce across various types of organizations.

This program designed to bridge the gap between academic learning and real-world application by offering participants hands-on training and exposure to the industry's practices, technologies, and challenges.

# **Stages in Program**



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Get Subject or Domain training by the Subject Matter Experts



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# **Program Highlights**



Online/In-Campus Training



**6 Months Duration** 



**Industry Led Project Training** 



**Doubts Solving Sessions** 



**Interview Preparation** 



**Industry-Led Curriculum** 



**Live Training** 



**Exclusive Activities** 



**Verified Certificate** 

**Duration:** 2 Months Day Schedule: 3 Hours/Day



- Introduction to HR Management
- Scope and role of Human Resource Management, including its functions in organizations today.
- Evolution and strategic role of HRM in shaping organizational policies and long-term growth.
- Conducting job analysis and preparing job descriptions and job specifications for various roles.
- Importance of training and development in HRM for employee skill enhancement productivity.

**Program Module** 

- Recruitment and Selection
- Recruitment and selection processes, focusing on finding suitable candidates for organizational
- Crucial recruitment stages: pre-placement talk, onboarding procedures, and T&D activities.
- Job boards' role in hiring candidates and their importance for organizational talent acquisition.
- Working with Naukri and other job boards to post jobs and select appropriate candidates

**Program Module** 

- Training and Development
- On-the-job and off-the-job training methods in HRM to improve employee skills and knowledge.
- Identifying training needs and developing employee development programs
- Cross-cultural communication and its significance in global organizations for fostering team
- Talent acquisition strategies in organizations for attracting and retaining skilled professionals.

Duration: **2 Months** 

Day Schedule: 3 Hours/ Day

04 Program Module

- Performance and Compensation
- Wage and salary administration, focusing components that make up employee compensation
- Offering incentives, bonuses, and perks to employees as part of a comprehensive employment
- Performance appraisal techniques, including preparation of appraisal sheets to evaluate (1).
- Further practice in performance appraisal techniques to enhance HR's role in evaluations (2)

05 Program Module

- Conflict Resolution and Employee Welfare
- Conflict resolution techniques and methods to foster a harmonious work environment.
- Equal employment opportunity and ethical concerns in HRM for fair and legal practices.
- Grievance handling mechanisms in companies and their importance in ed-tech industry
- Occupational health and safety regulations, focusing on workplace hazards and minimizing risks

06 Program Module

- HR Best Practices and Analytics
- HR best practices followed by startups and multinational companies
- Key HR metrics and their significance in improving organizational decision-making
- Competency mapping models in HR management with a case study on real-world applications
- Working with various HR Management Software

# **Stage 1: Domain Training**

**Duration:** 2 Months Day Schedule: 3 Hours/Day

**Program Module** 

- Labour Laws and Compliance
- The three labor codes replacing traditional labor laws in India and their impact on HR.
- Provident Fund and ensuring statutory compliance in organizations for employee benefits.
- Salary calculations in real-world companies, ensuring accuracy and legal compliance
- Flexible working conditions and their growing importance for employee satisfaction.

**Program Module** 80

- Organizational Structure and Employee Retention
- Understanding workplace diversity and managing diverse teams to promote inclusion
- Working with the Excel Payroll and various HR activities by using Advanced Excel Tools
- Payroll and attendance management by using TallyPrime
- Human Resource Management and Data Visualization using Tableau

09 **Program Module** 

- Working with the Introduction Chapter Including Objectives, Need for the study and etc.
- Working with the Industry Profile and Company Profile Chapter
- Working with the Theoretical Framework Chapter
- Working with the Results and Discussion or Data Analysis Chapter
- Working with the Findings, Suggestions and Conclusion Chapter

Duration: 1 Month

Day Schedule: 3 Hours/Day



Just A Minute Sessions: JAM (Just A Minute) sessions are dynamic training activities that improve communication and public speaking skills. Participants are challenged to speak on a given topic for one minute without hesitation or repetition. These sessions help build confidence, enhance quick thinking, and sharpen articulation, making them a valuable exercise for personal and professional development.

**Program Module** 

Mock Interviews: Mock interview preparation is an essential practice to enhance interview skills and boost confidence. It simulates real interview scenarios, allowing candidates to practice responding to common questions, handling pressure, and refining communication techniques. This exercise helps identify areas of improvement, providing valuable feedback to improve performance, and increase the chances of success in actual interviews.

**Program Module** 

• Presentation Activities: Presentation activities are designed to enhance communication, public speaking, and presentation skills. Participants prepare and deliver presentations on various topics, helping them build confidence in expressing ideas clearly and engagingly. These activities focus on improving content organization, visual aids usage, body language, and voice modulation, making them crucial for professional and academic success.



# **Stage 2: Interview Training**

Duration: 1 Month

Day Schedule: 3 Hours/Day



Group Discussion Preparation: Group discussions are interactive sessions that foster effective communication, teamwork, and critical thinking. Participants engage in conversations on a specific topic, sharing perspectives and analyzing various viewpoints. These discussions help improve listening skills, articulate ideas clearly, and develop the ability to collaborate. They are essential for building confidence, leadership, and problem-solving abilities in a group setting.

**Program Module** 05

Resume Building Session: Resume enhancement sessions focus on improving the structure, content, and overall presentation of resumes. Participants receive personalized feedback on how to highlight their skills, achievements, and experience effectively. These sessions also provide guidance on tailoring resumes to specific job roles, optimizing keywords for Applicant Tracking Systems (ATS), and creating a professional and compelling first impression.

06 **Program Module** 

Mock E2E Interview Session: End-to-end mock interview sessions simulate the entire interview process, providing a thorough preparation experience. Candidates go through each stage, from resume screening and initial interviews to technical and behavioral rounds. These mock sessions include real-time feedback on communication, problem-solving skills, and interview techniques, helping participants gain confidence and refine their responses for actual job interviews.





**Stage 3: Live Work Experience** 

Duration: 3 Months

Day Schedule: 3 Hours/ Day



• Live Recruitment Campaign: A Live Recruitment Campaign engages candidates through real-time interactions, such as virtual job fairs and social media platforms. This approach highlights the company's culture and job opportunities, attracting a diverse talent pool. By connecting dynamically, recruiters can answer queries instantly, enhancing the overall candidate experience.

02 Program Module

 Onboarding Process Design: An Onboarding Process Design ensures the smooth integration of new employees by providing a structured orientation and training program. A well-designed onboarding process enhances job satisfaction and retention by offering support from the very beginning, ensuring new employees understand their roles and the company's expectations, and fostering a positive work environment.

03 Program Module

Performance Evaluation System: A Performance Evaluation System assesses employee
performance through goal-setting, regular reviews, and feedback. This system identifies
strengths and areas for improvement, aligning individual performance with organizational goals.
By incorporating development plans and career growth opportunities, it motivates employees
and enhances their alignment with company objectives.

**Stage 3: Live Work Experience** 

Duration: 3 Months Day Schedule: 3 Hours/Day



**Employee Engagement Program:** An employee engagement program fosters a positive work environment through activities like team-building and recognition. It includes feedback mechanisms and professional development opportunities to boost job satisfaction. By engaging employees, the program enhances productivity and reduces turnover, creating a supportive workplace culture. It helps employees feel valued and committed to their roles.

**Program Module** 05

Payroll Management: Payroll management involves accurate calculation and distribution of employee compensation, including taxes and benefits. It ensures compliance with legal regulations and maintains detailed records. Effective payroll management minimizes errors and handles wage garnishments and benefits administration. By implementing reliable systems, organizations can ensure timely compensation and maintain employee trust.

06 **Program Module** 

 Compliance Management: Compliance management ensures adherence to legal, regulatory, and internal policy requirements. It involves monitoring laws, conducting audits, and implementing procedures to maintain compliance. Training employees on compliance and fostering ethical behavior helps mitigate risks and avoid legal issues. This approach ensures the organization operates within legal boundaries and maintains a culture of accountability.

# **EaseInternZ Program Fee**

# **Program Fees**



Scan to get Fee Details

- 6 Months Validity
- ✓ Live Training Sessions
- ✓ Doubts Solving Sessions
- ✓ Project Preparation Assistance
- ✓ Free Webinars and Workshops
- Placement Assistance
- Certificate of Completion
- ✓ Live Work Experience



Scan to get Program Schedule

# **Why Intern Stump Product?**

Affordable Prices compared to any other Ed-Tech Company

Industry Recognized Certificate

Startup India Recognised Ed-Tech Company

An ISO 9001:2015 and 21001:2018 Certified Company

Exclusive Doubts Solving Sessions with Experts

Live Work Experience for 3 Months

Work Experience Certificate on the Domain

Live Training by the Industry and Subject Matter Experts

Free Resources and Exclusive Webinars by Industry Experts

User Friendly LMS and Website, 24/7 Support from Intern Stump Team



Scan to get more details

# **Intern Stump Partners**

































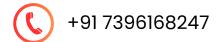






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# **Product of Intern Stump**

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