



EaseInternZ - An Intern Stump Product



# MIS Reporting for Industry

This program designed to bridge the gap between academic learning and real-world application by offering participants hands-on training and exposure to the industry's practices, technologies, and challenges.

Domain: Technical Duration:

Mode:

6 Months

Online/In-Campus

**Our Accreditions and Recognitions** 













## About Intern Stump

Intern Stump was announced on 26th June, 2021 and launched on 8th July, 2021 on a mission to make education more accessible, engaging, and effective for everyone. We believe that learning should be a lifelong journey, and that everyone has the potential to succeed. At Intern Stump, We believe that everyone should have access to high-quality skill based education, regardless of their domain background or circumstances. That's why we offer a wide range of online trainings and programs for learners in all skill levels. Intern Stump provides high-quality learning resources that inspire, engage, and enable individuals to achieve their learning goals. We strive to create an inclusive and supportive learning environment where every student can thrive. Intern Stump offers a wide range of courses across various Domains, catering to the diverse interests and needs of our learners, we have come a long way in our journey to make education more engaging, accessible, and effective.

## **Intern Stump Products**

Intern Stump offers EaseInternZ for live project training, SkillNex Data for analytics skills, FinTrack Skills for financial expertise, and Orate Nexus for communication and leadership development. These products provide focused upskilling in their respective areas to enhance career growth.









#### **About EaseInternZ**

Welcome to EaseInternZ, your gateway to practical learning and real-world experience. As a proud product of Intern Stump, we are dedicated to transforming the way individuals gain skills and knowledge in today's competitive job market. Our platform is designed to bridge the gap between theoretical knowledge and practical application by offering training programs enriched with live projects and hands-on work experience.





## EaseInternZ Programs

EaseInternZ is committed to empowering professionals with the knowledge and practical expertise needed to excel in today's fast-paced and competitive job market. We offer a comprehensive range of upskilling programs designed to enhance your skills across various financial and analytical domains. Our programs are complemented by hands-on Live Work Experience, ensuring that learners gain real-world knowledge that can be immediately applied in their careers. By combining theoretical learning with practical application, we equip you with the confidence and competencies required to stand out and advance in your career, making you an invaluable asset to organization.

## **Product Stages**



#### **Domain Training**

Get Subject or Domain training by the Subject Matter Experts



#### **Live Work Experience**

Gain hands-on experience through real-world projects.



#### **Interview Training**

Interview preparation will be taken care by corporate HRs



#### **Assessment**

An Exclusive 8C assessment will be conducted by SMEs

# **Product Progress**



**Certified Learners** 



**Active Learners** 



**Available Programs** 



**Partnered Colleges** 



Recognitions



**Average Rating** 

## **MIS Reporting for Industry**

The MIS Reporting for Industry Program focuses on equipping professionals with the skills to create and manage Management Information Systems (MIS) reports tailored for various industries. Participants will learn to design and generate reports that provide actionable insights, leveraging data from multiple sources to support strategic decision-making.

This program designed to bridge the gap between academic learning and real-world application by offering participants hands-on training and exposure to the industry's practices, technologies, and challenges.

## **Stages in Program**



#### **Domain Training**

Get Subject or Domain training by the Subject Matter Experts



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# **Program Highlights**



Online/In-Campus Training



**6 Months Duration** 



**Industry Led Project Training** 



**Doubts Solving Sessions** 



**Interview Preparation** 



**Industry-Led Curriculum** 



**Live Training** 



**Exclusive Activities** 



**Verified Certificate** 

**Duration:** 2 Months Day Schedule: 3 Hours/Day



- Learn to create, edit, and format text-based documents with extensive options in Word.
- Explore spreadsheet functions for organizing, analyzing, and visualizing numerical data in Excel.
- Master designing dynamic presentations with multimedia integration using PowerPoint.
- Manage emails, calendars, contacts, and tasks efficiently with Outlook.
- Create and manage databases and build custom applications using Access.



- Create and collaborate on text documents online with real-time editing in Google Docs.
- Utilize cloud-based spreadsheets for data analysis and collaborative editing in Google Sheets.
- Design and deliver presentations using various templates and multimedia options in Slides.
- Store, access, and share files seamlessly with integration using Google Drive.
- Create surveys and data collection forms with Google Forms, schedules with Google Calendar.



- Understand the significance of clear and efficient communication in business settings.
- Learn about different business documents including emails, memos, letters, and reports.
- Craft the appropriate tone and style for various business communication scenarios.
- Develop skills for writing persuasive proposals to stakeholders and decision-makers.
- Components of business reports, including executive summaries, findings, recommendations.

Duration: 2 Months

Day Schedule: 3 Hours/ Day



- Learn the importance and benefits of Power BI for data visualization and business intelligence.
- Basic concepts such as workspaces, dashboards, reports, datasets, connecting to data sources.
- Use Power Query Editor for data cleaning, shaping, and handling missing data.
- Understand data modeling basics, including tables, columns, relationships, and schemas.
- Types of visualizations, customize interactions, design effective dashboards, publish reports.

05 Program Module

- The importance of Tableau in data visualization and familiarize with its core products.
- Learn the basic workflow of connecting data, creating visualizations, and building dashboards.
- Import data from various sources like Excel, CSV, text files, and connect to databases.
- Handle null values, data types, perform operations like splitting columns using Data Interpreter.
- Develop basic and advanced visualizations, including tables, heatmaps, and enhance maps.

06 Program Module

- Advanced formulas and functions such as VLOOKUP, INDEX-MATCH formulas for data analysis.
- Utilize pivot tables and charts to dynamically summarize and analyze data.
- Implement data validation rules to ensure data accuracy and consistency.
- Learn to automate tasks with Excel Macros and VBA (Visual Basic for Applications).
- Explore additional tools for data analysis, including Solver, Goal Seek, and Data Analysis Toolpack

## **Stage 1: Domain Training**

**Duration:** 2 Months Day Schedule: 3 Hours/Day



- Use calculated fields and Tableau functions for advanced data analysis.
- Design interactive dashboards and stories to effectively present data insights.
- Learn techniques for blending and joining data from multiple sources.
- Enhance map visualizations with custom geocoding, layers, and data density.
- Optimize Tableau performance and scalability to handle large volumes of data.

80 **Program Module** 

- Understand the role of communication in business success and relationships.
- Develop skills for writing professional emails, memos, and reports effectively.
- Learn how to communicate persuasively with stakeholders and decision-makers.
- Master verbal communication, including presentations and negotiation techniques.
- Enhance non-verbal communication skills to improve overall business interactions.

09 **Program Module** 

- Working with the Introduction Chapter Including Objectives, Need for the study and etc.
- Working with the Industry Profile and Company Profile Chapter
- Working with the Theoretical Framework Chapter
- Working with the Results and Discussion or Data Analysis Chapter
- Working with the Findings, Suggestions and Conclusion Chapter

Duration: 1 Month

Day Schedule: 3 Hours/Day



Just A Minute Sessions: JAM (Just A Minute) sessions are dynamic training activities that improve communication and public speaking skills. Participants are challenged to speak on a given topic for one minute without hesitation or repetition. These sessions help build confidence, enhance quick thinking, and sharpen articulation, making them a valuable exercise for personal and professional development.

**Program Module** 

Mock Interviews: Mock interview preparation is an essential practice to enhance interview skills and boost confidence. It simulates real interview scenarios, allowing candidates to practice responding to common questions, handling pressure, and refining communication techniques. This exercise helps identify areas of improvement, providing valuable feedback to improve performance, and increase the chances of success in actual interviews.

**Program Module** 

• Presentation Activities: Presentation activities are designed to enhance communication, public speaking, and presentation skills. Participants prepare and deliver presentations on various topics, helping them build confidence in expressing ideas clearly and engagingly. These activities focus on improving content organization, visual aids usage, body language, and voice modulation, making them crucial for professional and academic success.



## **Stage 2: Interview Training**

Duration: 1 Month

Day Schedule: 3 Hours/Day



Group Discussion Preparation: Group discussions are interactive sessions that foster effective communication, teamwork, and critical thinking. Participants engage in conversations on a specific topic, sharing perspectives and analyzing various viewpoints. These discussions help improve listening skills, articulate ideas clearly, and develop the ability to collaborate. They are essential for building confidence, leadership, and problem-solving abilities in a group setting.

**Program Module** 05

Resume Building Session: Resume enhancement sessions focus on improving the structure, content, and overall presentation of resumes. Participants receive personalized feedback on how to highlight their skills, achievements, and experience effectively. These sessions also provide guidance on tailoring resumes to specific job roles, optimizing keywords for Applicant Tracking Systems (ATS), and creating a professional and compelling first impression.

06 **Program Module** 

Mock E2E Interview Session: End-to-end mock interview sessions simulate the entire interview process, providing a thorough preparation experience. Candidates go through each stage, from resume screening and initial interviews to technical and behavioral rounds. These mock sessions include real-time feedback on communication, problem-solving skills, and interview techniques, helping participants gain confidence and refine their responses for actual job interviews.





**Stage 3: Live Work Experience** 

Duration: 3 Months Day Schedule: 3 Hours/Day



Data Management by Using Excel: This module focuses on gaining hands-on experience in managing and organizing data with Microsoft Excel. Learners will utilize advanced functions and formulas such as VLOOKUP and pivot tables for efficient data analysis. The tasks will include creating complex spreadsheets, ensuring data accuracy, and visualizing data through charts. This role emphasizes effective data manipulation and the generation of insightful reports.

**Program Module** 

• Data Visualization Using Power BI: In this module, learners will utilize Power BI to create interactive dashboards and reports that offer key business insights. They will connect to various data sources, perform data cleaning using Power Query, and build robust data models. This role also involves leveraging DAX for advanced calculations, which enhances the ability to analyze data effectively. The focus will be on designing visualizations that convey critical insights.

**Program Module** 

Data Visualization Using Tableau: In this module, learners will work with Tableau to transform data into actionable insights through interactive visualizations. They will connect to various data sources, create engaging dashboards, and utilize the Data Interpreter to handle and clean data. The course will also cover the development of advanced visualizations, including the use of custom geocoding for enhanced mapping capabilities.

**Stage 3: Live Work Experience** 

Duration: **3 Months** 

Day Schedule: 3 Hours/ Day



Business Documentation Using MS-Office: In this module, learners will produce and manage
various business documents using Microsoft Office applications. Tasks will include drafting and
formatting reports, proposals, and presentations. Learners will use Word for creating professional
text documents, Excel for performing data analysis, and PowerPoint for designing dynamic and
engaging slideshows.

05 Program Module

Business Communication: This task focuses on enhancing learners' business communication
skills across various formats. Tasks will include drafting and formatting professional business
documents such as emails, memos, reports, and proposals. Learners will develop the ability to
craft messages with the appropriate tone and style for different business scenarios. Emphasis
will be placed on clear, concise, and persuasive communication to effectively engage
stakeholders and decision-makers.

06 Program Module

Departmental Data Management: This module focuses on managing and organizing data to
meet departmental requirements. Responsibilities include maintaining accurate records,
generating reports, and analyzing data to facilitate informed decision-making within the
department. Learners will use tools such as Excel and databases to optimize data processes,
ensuring accuracy and efficiency.

## **EaseInternZ Program Fee**

# **Program Fees**



Scan to get Fee Details

- 6 Months Validity
- ✓ Live Training Sessions
- ✓ Doubts Solving Sessions
- ✓ Project Preparation Assistance
- ✓ Free Webinars and Workshops
- Placement Assistance
- Certificate of Completion
- ✓ Live Work Experience



Scan to get Program Schedule

## **Why Intern Stump Product?**

Affordable Prices compared to any other Ed-Tech Company

Industry Recognized Certificate

Startup India Recognised Ed-Tech Company

An ISO 9001:2015 and 21001:2018 Certified Company

Exclusive Doubts Solving Sessions with Experts

Live Work Experience for 3 Months

Work Experience Certificate on the Domain

Live Training by the Industry and Subject Matter Experts

Free Resources and Exclusive Webinars by Industry Experts

User Friendly LMS and Website, 24/7 Support from Intern Stump Team



Scan to get more details

## **Intern Stump Partners**

































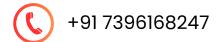






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## **Product of Intern Stump**

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